



HOSTING YOUR NCCP SOFTBALL CLINIC

***Thank you for requesting to host a National Coaching Certification Softball Clinic in your area.
In order for this program to be a success, there are a few things that you, as a host, can help us with.***

1. FACILITIES

- We must have a classroom, with blackboards, whiteboards, flip charts, desks or tables and chairs, large enough to seat all participants.
- For Community Clinics and Competition-Introduction Clinic's please book the facility from 8:00 am – 6:00 pm both days
- We must have access to a gymnasium or other suitable closed in area where actual practical sessions can take place, eg. Throwing, catching, pitching. Booked 8:00am – 6:00pm both days
- NOTE: the duration of the Community Initiation (LTC) clinic is approximately 6-8 hours for one day.

2. EQUIPMENT

- We will require equipment for participants, eg. 12" ball (one ball per participant), adult bats (one bat per participant), home plate, pitcher's plate, one set of indoor bases, batting tees, one adult set of catchers equipment and first aid kit. (Blastball bag for LTP clinics only).
- Contact Course Conductor prior to clinic to confirm requirements for an overhead projector and large screen situated in classroom. Also, check with instructor if a TV and VCR and/or DVD is required.
- Coffee, tea, cups, etc. to be supplied by host if vending machines, or cafeteria, are not available.

3. PERSONNEL

- One person, to assist instructors with administrative duties
- In the case of out-of-town clinics, instructors may require transportation while in your area. Also, you may be asked to book accommodations for the instructors if we are unfamiliar with the area. Have an Association representative sign any agreements for facilities, etc. in addition to, picking up any necessary keys.

4. ADMINISTRATION

- Pre-registration, including collecting registration fees, must be done well in advance of the clinic
- Advertise the availability of the clinic with local media avenues, through Recreation Centers, Universities or Colleges, local and neighboring communities and softball associations (minor, senior Fastpitch and slo-pitch)
- Please advise all participants that this is an activity oriented program, and that they should come prepared for activity including bringing personal equipment such as: glove, bat, helmet, etc. and a three ring binder for manual.

5. INVOICED COSTS

- **Community Softball Initiation – LEARN TO COACH - \$50.00 per person – Please be aware there has been a price increase for LTC clinics** (includes 5.5 hours of instruction, LTP Manual, Coaches Workbook, & Certificate)
- Community Softball – ON-GOING PARTICIPATION - \$150.00 per person (includes 2 days of instruction, manual, rule book and certificate)
- Competition Introduction – WEEKEND CLINIC #1 – \$150.00 per person (includes 2 days of instruction, manual, rule book and certificate)
- Competition Introduction – WEEKEND CLINIC #2 - \$150.00 per person (includes 2 days of instruction, manual, rule book and certificate)

6. FINANCIAL COMMITMENT

The host is responsible for:

- Financially guaranteeing a minimum course enrollment of 10 participants, at least two (2) weeks in advance.
- If a host and Softball BC agree to conduct a clinic with less than 10 participants, a flat rate will be charged. (\$500.00 for Initiation (LTC), \$1500.00 for all other clinic's) All unused materials must be returned to Softball BC office, or your association will be charged for said materials.
- Softball BC is now able to accept Visa or Mastercard for clinic charges.

Softball BC is confident that all participants, whether coaches, players or enthusiasts, will benefit greatly from attending this clinic. If you have any further questions, please contact the Softball BC office.

Thank you and have a good clinic!