

LETTER OF INTENT



TO PARTICIPATE AT THE WESTERN CANADIAN OR CANADIAN CHAMPIONSHIPS

To assist Softball BC in applying to Softball Canada or the Western Canadian Softball Association for allocations to the Canadian or Western Canadian Championships, it is imperative that **all teams in categories leading to a Canadian or Western Canadian Championship wishing to compete in these Championships, whether a Provincial Championship is held or not, complete this form and submit it to the Softball BC office no later than June 1st of the current playing year. MINOR ONLY: Deadline is May 1st.**

To be considered by Softball BC, if additional assigned or pro-rate positions are allocated by Softball Canada or the Western Canadian Softball Association, they will be awarded to the next highest ranking team at the current Provincial Championship provided this form has been completed and submitted by the aforementioned date. **Any association and/or team which have not indicated their intention to participate will not be given consideration in the current year.** It should be noted and fully understood by all applicable associations and registered teams that the distribution and signing of this form will in no way obligate Softball Canada or the WCSA to award, or Softball BC to accept, any assigned or pro-rate position in the current year's Western Canadian or Canadian Championship.

IT IS UNDERSTOOD by the undersigned, that they fully commit the team to represent British Columbia as an assigned or pro-rata allocation in the current year's Western Canadian or Canadian Championships on the understanding that should the team place high enough at the current year's qualifying tournament, if one is held, as well as attend the current year Provincial Championship if one is held, to be awarded such an allocation if granted by Softball Canada or the Western Canadian Softball Association.

IT IS FURTHER UNDERSTOOD by the undersigned, that if selected and given an assigned or a pro-rate allocation to the Western Canadian or Canadian Championship the team fails to attend as promised, any and all financial assessments or fines attributable to such nonattendance as assessed by Softball Canada or the Western Canadian Softball Association to Softball BC shall be borne by the association/league and/or team. ***For Canadian Championships only, it is a requirement for all teams to utilize the Tournament Host hotel and must submit a \$1000.00 cheque to ensure compliance. (Host teams are exempt from this requirement). This includes teams that are local to the event and will not be staying at a hotel but ensures no team abuses the rights of the Host Association. (These cheques will be returned following the event when it has been confirmed that the team did not use paid accommodation).***

IT IS FURTHER UNDERSTOOD by the undersigned, that the submission of applicable fine assessment currently in place, must accompany this form.

Canadian Championships Only:

- **1 x \$1,000 for Hotel Bond; 1 x \$750.00 for Entry Fee; \$ 1 x \$250.00 for fine assessed if team withdraws; 1 x \$2500.00 for Certified Coach Bond (all cheques payable to Softball BC)**

Western Canadian Championships:

- **1 x \$1,000 for Performance Bond (payable to Softball BC). This is in accordance with Article 3 of the Western Canadian Softball Association Handbook.**

For **BOTH** Westerns and Canadian Championships one separate cheque of \$250.00, payable to Softball BC, is required to reflect the Administration Charges if/when a team withdraws from a championship.

For **BOTH** Westerns and Canadian Championships, each team attending a championship **MUST** have a Level 2 Certified coach on their Official Players List. (Fines assessed: \$2500.00 for Canadians and \$250.00 for Westerns)

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Please complete page 2 and return it to Softball BC prior to the deadline:

TWO SIGNATURES are required below from the team and/or association.

PLEASE PRINT CLEARLY OR FILL IN ELECTORINCALLY, (PRINT COMPLETED FORM AND THEN SIGN).

TEAM NAME:	DISTRICT:	
CATEGORY:	CLASSIFICATION:	GENDER
COACH:	SIGNATURE:	
COACH CERTIFICATION LEVEL: (MANDATORY FIELD FOR MINOR TEAMS ONLY)		
EMAIL ADDRESS:	PHONE NUMBER:	
SECOND PERSON NAME:	SIGNATURE:	
EMAIL ADDRESS:	PHONE NUMBER:	

INDICATE WHICH CHAMPIONSHIP YOU ARE INTENDING ON PARTICIPATING AT:

WESTERN CANADIAN CHAMPIONSHIP: _____

CANADIAN CHAMPIONSHIP: _____

Checklist (all cheques are payable to Softball BC):

CANADIAN CHAMPIONSHIPS:	WESTERN CANADIAN CHAMPIONSHIPS:
____ 1 x \$250.00 Softball BC Admin Fee**	____ 1 x \$250.00 Softball BC Admin Fee**
____ 1 x \$250.00 Softball Canada Admin Fee if/when team withdraws**	____ 1 x \$1000.00 Performance Bond**
____ 1 x \$750.00 Softball Canada Entry Fee (payable to Softball BC)*	____ 1 x \$250.00 Certified Coach Bond**
____ 1 x \$1000.00 Hotel Bond**	
____ 1 x \$2,500.00 Certified Coach Bond**	

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****This cheque is cashed on June 7th when confirmation of participation is submitted to Softball Canada.***

*****Cheques are held by Softball BC and only cashed if/when fines are assessed by Softball Canada or the WCSA.***