

# LETTER OF INTENT



TO PARTICIPATE AT THE WESTERN CANADIAN OR CANADIAN CHAMPIONSHIPS (FASTPITCH)

To assist Softball BC in applying to Softball Canada or the Western Canadian Softball Association for allocations to the Canadian or Western Canadian Championships, it is imperative that **all teams in categories leading to a Canadian or Western Canadian Championship wishing to compete in these Championships, whether a Provincial Championship is held or not, complete this form and submit it to the Softball BC office no later than June 1st of the current playing year. MINOR ONLY: Deadline is May 1<sup>st</sup>.**

To be considered by Softball BC, if additional assigned or pro-rate positions are allocated by Softball Canada or the Western Canadian Softball Association, they will be awarded to the next highest ranking team at the current Provincial Championship provided this form has been completed and submitted by the aforementioned date. **Any association and/or team which have not indicated their intention to participate will not be given consideration in the current year.** It should be noted and fully understood by all applicable associations and registered teams that the distribution and signing of this form will in no way obligate Softball Canada or the WCSA to award, or Softball BC to accept, any assigned or pro-rate position in the current year's Western Canadian or Canadian Championship.

**IT IS UNDERSTOOD** by the undersigned, that they fully commit the team to represent British Columbia as an assigned or pro-rata allocation in the current year's Western Canadian or Canadian Championships on the understanding that should the team place high enough at the current year's qualifying tournament, if one is held, as well as attend the current year Provincial Championship if one is held, to be awarded such an allocation if granted by Softball Canada or the Western Canadian Softball Association.

**IT IS FURTHER UNDERSTOOD** by the undersigned, that if selected and given an assigned or a pro-rate allocation to the Western Canadian or Canadian Championship the team fails to attend as promised, any and all financial assessments or fines attributable to such nonattendance as assessed by Softball Canada or the Western Canadian Softball Association to Softball BC shall be borne by the association/league and/or team.

**IT IS FURTHER UNDERSTOOD** by the undersigned, that the submission of applicable fine assessment currently in place, must accompany this form. Please review Appendix A of this Letter of Intent (page 3).

***Please complete page 2 and return it to Softball BC prior to the deadline***

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**TWO SIGNATURES are required below from the team and/or association.**

**PLEASE PRINT CLEARLY OR FILL IN ELECTORINCALLY, (PRINT COMPLETED FORM AND THEN SIGN).**

TEAM NAME:	DISTRICT:	
CATEGORY:	CLASSIFICATION:	GENDER
COACH:	SIGNATURE:	
<b>COACH CERTIFICATION LEVEL: (MANDATORY FIELD FOR MINOR TEAMS ONLY)</b>		
EMAIL ADDRESS:	PHONE NUMBER:	
SECOND PERSON NAME:	SIGNATURE:	
EMAIL ADDRESS:	PHONE NUMBER:	

**INDICATE WHICH CHAMPIONSHIP YOU ARE INTENDING ON PARTICIPATING AT:**

WESTERN CANADIAN CHAMPIONSHIP: \_\_\_\_\_

CANADIAN CHAMPIONSHIP: \_\_\_\_\_

**Checklist (all cheques are payable to Softball BC):**

<p><b>CANADIAN CHAMPIONSHIPS:</b></p> <p>___ 1 x \$750.00 Softball Canada Entry Fee (payable to Softball BC)</p> <p>___ 1 x \$1000.00 Softball Canada Penalty for Withdrawing</p> <p>___ 1 x \$1000.00 Softball Canada Additional Fee for Late Withdrawal</p> <p>___ 1 x \$2,500.00 Certified Coach Bond</p> <p>___ 1 x \$250.00 Softball BC Admin Fee</p> <p>(see page 3 for full details on these required cheques)</p>	<p><b>WESTERN CANADIAN CHAMPIONSHIPS:</b></p> <p>___ 1 x \$1000.00 Performance Bond</p> <p>___ 1 x \$250.00 So Certified Coach Bond</p> <p>___ 1 x \$250.00 Softball BC Admin Fee</p> <p>(see page 3 for full details on these required cheques)</p>
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## Appendix 'A' – Applicable Fines

### CANADIAN CHAMPIONSHIPS 'CHEQUE-List'

- Cheque #1: **\$750.00** - Softball Canada Entry Fee (payable to Softball BC) – this cheque is cashed on June 7<sup>th</sup> when confirmation of participation is submitted to Softball Canada by Softball BC. The entry fee is non-refundable after June 7<sup>th</sup>.
- Cheque #2: **\$1,000.00** - Softball Canada Withdrawal Penalty (assessed for any team withdrawing from a Championship at any time after June 7<sup>th</sup>).
- Cheque #3: **\$1,000.00** - Softball Canada July 15<sup>th</sup> Late Withdrawal Penalty (assessed for any team withdrawing from a Championship after July 15<sup>th</sup>. This is in addition to Cheque #2 – total fine for withdrawing after July 15<sup>th</sup> is \$2,000.00).
- Cheque #4: **\$2,500.00** - Softball Canada Certified Coach Bond (assessed should a team attend a Canadian Championship without an appropriately certified coach on the Official Players List).
- Cheque #5: **\$250.00** - Softball BC Administration Fee - deposited if any fine is assessed from Softball Canada for any of the reasons outlined above. Not cashed for payment of Entry Fee (cheque #1).

### WESTERN CANADIAN CHAMPIONSHIPS 'CHEQUE-List'

- Cheque #1: **\$1,000.00** – WCSA Performance Bond - deposited should a fine be assessed to Softball BC for a team's withdrawal from a Western Canadian Championship.
- Cheque #2: **\$250.00** – Certified Coach Bond – deposited should a fine be assessed to Softball BC by the WCSA for a team attending a Western Canadian Championship without an appropriately certified coach on the Official Players List.
- Cheque #3: **\$250.00** – Softball BC Administration Fee – deposited if any fine is assessed from the WCSA for any of the reasons outlined in this section.
- NOTE: There is currently no entry fee to attend a Western Canadian Championship.